

We are a worldwide leading provider of laser beam projection displays that enable tech giants from Silicon Valley to Asia to unlock their next Augmented Reality revolution.

To successfully continue our growth ambitions, we are looking for a

PROJECT MANAGER (fulltime)
(f/m/d)

Your responsibilities:

- Manages change control processes, including risk assessments, identification, and mitigation.
- Measures project performance by comparing baseline results to identify project trends, variances, and recommends corrective action when significant differences exist.
- Reports issues of concern/risks to management, project sponsor(s) or steering committee so that corrective action can be taken.
- Represents the project team to management, external agencies, vendors, and other stakeholders as requested.
- Develops project plans by integrating and documenting project scope, deliverables, processes, procedures, risks, and tasks to facilitate project execution, control, and closing processes.
- Partners with other management staff to estimate project deliverables, create staffing plans, and build schedules.
- Refines project requirements, assumptions, and constraints through communication with stakeholders incl. clients, supplier and contract manufacturer, and/or reviews project documents to baseline scope of work and enable development of an execution plan.
- Refines project time and cost estimates by applying estimating tools and techniques to all tasks to determine and define project baseline, schedule, and budget.
- Produces formal project planning documents such as: project charters, project scope statement, communications plan, risk plan, quality assurance plan, and staffing plan.
- Works with the other teams to create procurement documents such as: Statements of Work (SOW), Contractor Engagement Proposals (CEP), and Request for Proposals (RFP), Requests for Information (RFI), etc.
- Facilitates administrative and financial closure in accordance with the project plan to comply with organization and stakeholder requirements.
- Preserves essential project records, documents, and required tools by archiving them for future use to adhere to legal and other requirements

Your qualifications:

- Bachelor's degree in Optical Engineering, Electrical Engineering, Physics, or a related technical discipline with 4+ years of industry experience in project management
- Minimum of 4 years job-related experience leading projects through all phases of a project life cycle, including system design, development, implementation and process re-engineering.
- Equivalent combinations of education and experience may be considered on a case-by-case basis.
- Project Management Professional (PMP) certification preferred.
- Experience with MS Project or other project management tools.
- Knowledge of project management principles, methodologies, and practices as defined in the Project Management Body of Knowledge (PMBOK).

- Ability to analyze and evaluate customers' needs and recommend innovative solutions.
- Excellent knowledge of spoken and written English (International applicants: Knowledge of the German language a plus).
- Outgoing personality and good communication skills.
- Willingness to travel.
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Your benefits:

- Being at the forefront of a research and development field that has the potential to change the way we consume information forever.
- Young pioneering team with a flat hierarchy structure.
- Intensive cooperation with international and reputable electronics companies.
- Excellent development opportunities.
- Competitive salary, dependent on qualifications and skills.

Applicants must have work permission for Austria/EU.

Please email your CV to hr@trilite-tech.com, with reference to the job title.

No cover letter required. We are looking forward to receiving your application.